**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on

Monday 8th January 2024 at 7.00pm

**Parish Councillors Present**  J Higginson

J Dean

P Fleming

D Edmondson

S Bargh

**Also Present:** C Mashiter - Clerk

**Apologies:** D Hamer

S Ayrey

**The meeting opened at 7pm**

|  |  |  |
| --- | --- | --- |
| **24-001** | **There were no Declarations of Interest** |  |
| **24-002** | **There were no Dispensations** |  |
| **24-003** | **There were no members of the public present** |  |
| **24-004** | **There were no reports from County Councillor’s** |  |
| **24-005** | **Minutes of the December Meeting**  The minutes, previously circulated, were approved and signed as a correct record. |  |
| **24-006** | **Updates and reports from Previous Minutes**  Ongoing - The outside electrical connection had still not  been invoiced  Replacement of the cattle grid.  Repairs to Sunderland Point Road, ? completed  Repairs to Sunderland Point toilets to coincide  with better weather.  Electrical inspection and upgrade of Sunderland  Point Toilets – John Christian  Biodiversity Grant not yet received.  Price for repairs to the playground.    Removal of armoured cable. Clerk to visit home owners and request removal.  Separate Agenda Items – Kersey Meadow  Speed Devices | **Clerk**  **Clerk**  **JH**  **Clerk**  **Clerk**  **Clerk** |
| **24-007** | **Governance**  A Standing Order model has still not been received from SLCC  It has been clarified that local councils can fund places of worship for maintenance and upkeep. | **Clerk** |
| **24-008** | The bank statement showed a payment of £200 for Kersey Meadow – See separate agenda item.  The clerk requested permission to open a 35 day notice higher interest account with the transfer of £10,000 from the reserve account. Approved by signatories J Dean and J Higginson.  No Objections  E/On had sent a notice of renewal for Sunderland Point Toilets. It was unanimously agreed to accept a one year fixed business plan for 56p per day standing charge and 34.5p per kwh.  There were two bogus entries amounting to £41.49 on the current account which the clerk had taken up with Natwest Business banking. Both had been credited back to the account. J Dean requested that the clerk look at the services of other banks as there had been several problems with Natwest Business and they were becoming not the easiest to deal with.  There were no applications for Grants or Donations.  **Payment**  Clerks Salary 228.30  Postage 6.00  Vodafone 11.67  Vat 2.33 £248.30  HMRC PAYE £57.20  D/D E-On Next 31.78  Vat 1.59 £33.37  D/D Water Plus £12.17  **£351.04** |  |
| **24-009** | **Training**  The clerk requested payment for a course on Digital VAT presented by SLCC costing £36.00, (£30 plus vat)  **Approved** | **Clerk** |
| **24-010** | **Planning**  There were no planning applications for Overton Parish Council to consider |  |
| **24-011** | **Parish Matters**  **Speed signs** - The cheque for erection of poles and speed signs appears to have been lost somewhere in Lancashire County Council offices. This is being investigated by Judy Lander.  Artificial turf for the playpark is ongoing.  **Kersey Meadows** - £200 has been received from Mr Preston. £100 allocated to rent for January 2024 and £100 to arrears which now stand at £500. The clerk had taken legal advice on the situation after receipt of this payment and was informed that if Mr Preston is still in breach of the terms of his licence he can still be evicted. It was decided to acknowledge the letter and see what transpires. If he was evicted at this point we might not see any of the arrears.  Ongoing - Sport England to be contacted and asked for their present interest in this field before a decision could be made with regard to it’s future use. The clerk had looked into previous paperwork on this matter and it appears that the council have some input into decisions made on this land. Further enquiries to be made  **Green Team** – Due to the weather and ground conditions any works of fence repair or attention to hard standing for benches would have to be held over.  **Sunderland Point Toilets** - electrical inspection ongoing John Christian to be approached again for a price for this.  An email had been sent to Moira Winters of The Sunderland Point Community Association with regard to placing a second defibrillator on Sunderland Point attached to the toilet block. It pointed out that the toilet block is the property of Lancaster City Council, we only have a lease, and their permission should be sought.  Renewal of Lease – wait for the council to make an offer  A request from Dave Clarke had been received to spend between £60 and £70 plus vat on consumables. This was approved.  **Defibrillators** – Emergency Ready.  Stickers have been received to attached to the cabinets and the defibrillators stating that the machine is registered. DH to put on Hall defib and clerk the church and Church Park defib’s awaiting dry conditions to complete this.  The Christmas tree has been taken down is awaiting removal.  **Grit Bins** have been filled. | **Clerk**  **JH**  **Clerk**  **Clerk**  **DE**  **Clerk**  **Clerk**  **Clerk**  **Clerk/Cllr’s**  **Clerk** |
| **24-012** | **Correspondence**  A road Closure Notice has been received which effects Lancaster Road from February 12th to 14th between 0900hrs and 1700hrs or until the job is complete. This is to facilitate the use of a crane for work to a private property.  A letter of thanks had been received from Carole Roberts with regard to her nomination for a Kings Award for Voluntary Service, This had not been successful as the majority of the good works benefitted peoples outside of the UK. Tone of the organiser of KAVS had suggested to the clerk that we consider nominating her for a different award.  An enquiry regarding the costs of running the Sunderland Point Toilet block had been received from Stevi Thompson of the Public Realms Department at Lancaster City Council. This was to do with the possibility of re-opening other rural toilet blocks.  An email had been received of broken glass and an old TV having been dumped behind the Scout Hut  **There being no other business for discussion the meeting closed at 8.05pm.**  **The next meeting will be held on Monday February 12th 2024 at 7pm in the Supper Room at Overton Memorial Hall.** | **Clerk**  **Clerk** |